



Agricultural Marketing and Development, Ph: 651-201-6648

## County Fair Arts Access and Cultural Heritage Grant—2011 Application Equal Share—\$7,368.42

|                     |  |                     |     |
|---------------------|--|---------------------|-----|
| NAME OF COUNTY FAIR |  | TAX ID #            |     |
| CONTACT NAME        |  | CONTACT TITLE       |     |
| MAILING ADDRESS     |  |                     |     |
| CITY                |  | STATE               | ZIP |
|                     |  | MN                  |     |
| PHONE               |  | FAX                 |     |
| EMAIL               |  | COUNTY FAIR WEBSITE |     |

**Attachment:**

As an attachment, provide the names and telephone numbers of the members of the board or equivalent governing body, and an email address for the grant recipient. If applicable, also include website address where the public can directly access information on the use of money for the project.

**PROJECT TITLE:**

**Summary of Proposed Project:**

In an abstract of 200 words or fewer, summarize the proposed project in a way suitable for dissemination to the public. Note, appropriated money must be spent only on activities directly related to projects enhancing arts access and education and preservation, and promotion of Minnesota’s history and cultural heritage. According to the Minnesota Constitution, Article 6, Section 15 (Sec. 15. *Outdoor heritage, clean water, parks and trails, and arts and cultural heritage; sales tax dedicated funds. The money dedicated under this section shall be appropriated by law. The dedicated money under this section must supplement traditional sources of funding for these purposes and may not be used as a substitute. [Adopted, November 4, 2008], funds must be used to supplement and not substitute for traditional sources of funding.*

**Project Potential Impact:**

In an abstract of 200 words or fewer, describe how this project enhances arts access and education and preserves and promotes Minnesota’s history and cultural heritage.

**Project Evaluation Plan:**

Describe the grant recipient's proposed outcomes resulting from funded activity, and the recipient's plan to measure and evaluate the funded activity's impact on enhancing arts access and education and the preservation and promotion of Minnesota's history and cultural heritage.

| Goal/Objective   | Measurement  |
|--|--|
| <i>Examples:</i> To increase knowledge about blue grass music; to increase interest in blue grass music through audience interaction with musicians. | <i>Examples:</i> Survey participants after workshop session with banjo player; count number of participants in workshop. |
| 1.   |  |
| 2.   |  |
| 3.   |  |
| 4.   |  |

**Work Plan:**

Identify activities necessary to accomplish the project objectives, who will do the work of each activity and how they are qualified to do this work. Include timelines for accomplishing each activity.

| <i>Example: Project Activity</i>  | <i>Example: Who</i>                  | <i>Example: Timeline</i> |
|---|--------------------------------------|--------------------------|
| <i>Assemble Legacy Funds committee to provide direction throughout project.</i> | <i>County Fair Board Members</i>     | <i>January 2012</i>      |
| <i>Develop communications plan to educate public about program.</i>             | <i>County Fair Marketing Council</i> | <i>March 2012</i>        |

| Project Activity | Who | Timeline |
|------------------|-----|----------|
|                  |     |          |
|                  |     |          |
|                  |     |          |
|                  |     |          |
|                  |     |          |

**Project Start Date:****Project End Date:**

**Budget:**

Provide a detailed breakdown of expenses directly related to your grant request. List any other monetary or in-kind resources which support your request. Please note, matching dollars and outside resources are not required to receive this grant. However, if outside resources do exist, they must be listed below.

*For example: A county fair wants to bring in a band with an artist fee of \$2,000. A 4-H fund has already set aside \$500 for a musical act. The fair will use Arts Access grant to pay the remainder of the artist's fee. Worksheet would be completed as follows:*

| <i>Example: Category</i> | <i>Example: Estimated Total Project Expense</i> | <i>Example: Matching Dollars (Not Required)</i> |
|--------------------------|---|---|
| <i>Artist Fee</i>        | <i>\$2,000</i>                                  | <i>\$500—4-H Arts Fund</i>                      |

| <b>Category</b>    | <b>Estimated Project Expense</b> | <b>Matching Dollars (not required)</b> |
|--------------------|----------------------------------|--|
| Personnel          |                                  |  |
| Equipment          |                                  |  |
| Rental Fees        |                                  |  |
| Contractual        |                                  |  |
| Publicity Expenses |                                  |  |
| Other:             |                                  |  |
| <b>Total</b>       |                                  |  |

**Additional Budget Notes:****Project Oversight:**

List the name and title of individual who will oversee project activities, and summarize how that individual will perform oversight duties. Please include timelines.

*Example Summary: The Fairboard Vice President, John Doe, will work directly with the building contractor to execute the reshingling of the 4-H arts building. Mr. Doe will monitor progress throughout the construction period by visiting construction site once a week to determine if the project is on-track.*

**Certification:** I certify to the best of my knowledge that the information in this application is true and correct and that I am legally authorized to sign and submit this application on behalf of this organization, which is legally eligible to enter into a grant contract.

I understand that these funds can only be used for additional activities, which are currently not supported by traditional sources of funding.

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_